



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Date: 22.05.2014

Mahila Kisan Shashaktikaran Pariyojana (MKSP) Guideline

What is MKSP :

In order to improve the present status of women in agriculture and to enable the opportunities for her empowerment, Government of India has announced "Mahila Kisan Shashaktikaran Pariyojana" (MKSP), as a sub-component of the National Rural Livelihood Mission (NRLM). MKSP recognizes the centrality of women in agriculture and therefore aims to provide direct and indirect support to enable them to achieve sustainable agriculture production. It will initiate a learning cycle by which women are enabled to learn and adopt appropriate technologies and farming systems. MKSP will be implemented as a sub-component through specially formulated projects.

The salient features of MKSP are as follows:

- The primary objective of the MKSP is to empower women in agriculture by making systematic investments to enhance their participation and productivity in agriculture based livelihood.
- Through this scheme, it is proposed to create sustainable agricultural livelihood opportunities for women in agriculture and in the process ensure food and nutrition security at the household and the community level.
- Under MKSP community based women institutions in the rural area will be strengthened in order to enable them to manage their agriculture based livelihood activities.
- Under MKSP, use of locally adopted resource conserving, farmer-led and environmentally-friendly technologies has been emphasized upon.
- Ministry of Rural Development would provide funding support or upto 75% (90% for North East and hill states) to the project submitted by the State Government / Project Implementing Agencies (PIAs) under MKSP. Balance is to be contributed by the respective state governments or any other donor agencies or PIA

The expected outcomes of MKSP are as follows:

- Net increase in the income of women in agriculture on a sustainable basis.
- Improvement in food and nutritional security of women in agriculture and their families.
- Increase in area under cultivation, cropping intensity and food production by women.
- Increased levels of skills and performance by women in agriculture.
- Increased access of women in agriculture to productive land, inputs, credit, technology and information.
- Drudgery reduction for women in agriculture through use of gender friendly tools/technologies.
- Increased access to market and market information for better marketing of their product.
- Increased soil health and fertility to sustain agriculture based livelihoods.
- Increased visibility of women in agriculture as an interest group.

DETAILS OF MAHILA KISAN SASHAKTIKARAN PARIYOJANA (MKSP)

1. The project proposal was submitted to Ministry of Rural Development (MoRD) on 4th February 2011
2. The project was sanctioned by Ministry of Rural Development (MoRD) on 30th August 2011
3. The agreement was signed between BRLPS and NIRD (on behalf of MoRD) on 13th January 2012
4. The total cost of the project is INR 97.60 Crore
5. The unit cost of total investment per SHG member / woman farmer under MKSP will be Rs. 8676/- and net incremental income per SHG member / woman farmer is expected to be Rs. 27816/-
6. The fund (1st installment) was received on 19th March 2012
7. The amount of fund received was INR 176649900/-
8. A separate Bank Account for receiving MKSP funds will be opened at the 9 DPCUs and the account details and signatories to be sent to CFO, SPMU, BRLPS.
9. The MKSP is a three years project and the intervention started after the sanction letter date will be considered under MKSP
10. The MKSP will be implemented in 1400 villages with 112500 SHG households
11. The MKSP will be implemented in 15 blocks of 9 districts as given below;

MKSP BLOCKS		
Sl. No.	District	Block (15 Blocks)
1	Madhubani	Pandaul
2	Muzaffarpur	Kurhani, Saraiya
3	Nalanda	Rahui, Nagarnausa
4	Gaya	Tankuppa, Wazirganj, Amas
5	Khagaria	Chautham, Alauli
6	Purnea	Bhawanipur, Rupauli
7	Saharsa	Sonbarsa
8	Supaul	Pratapganj
9	Madhepura	Kumarkhand

12. The MKSP project activities / interventions under this project are as follows;

Sl. No.	Project Activities / Interventions
1	System of Rice Intensification
2	System of Wheat Intensification
3	System of Root Intensification in Rapeseed
4	System of Root Intensification in Green Gram
5	System of Root Intensification in Tomato
6	System of Root Intensification in Brinjal
7	System of Root Intensification in Chilli
8	System of Root Intensification in Ladies Finger
9	System of Root Intensification in Ridge Gourd



10	System of Root Intensification in Cauliflower
11	Arhar in Bunds
12	Machan Bidhi Bottle Gourd
13	Machan Bidhi Bitter Gourd
14	Vermi Compost Pit making
15	Beekeeping with 4 hives
16	Natural Farming / NPM promotion
17	SRI - Cono Weeder (CW)
18	SWI - Cono Weeder (CW)
19	Irrigation Support (IS)
20	SWI - Seed Dibbler / Seed Drill/Seed Drum
TOTAL	

13. The unit cost of individual SHG member / woman farmer per MKSP activities / interventions are mentioned in details in Annexure G. Some details are as follows;

Sl. No.	AGRICULTURE INPUT SUPPORT COST	Community Contribution deposited at VO	Project Contribution through VO
1	System of Rice Intensification	0	100% of (seed + vermi compost pit) cost
2	System of Wheat Intensification		
3	System of Root Intensification in Rapeseed, Green Gram, Tomato, Brinjal, Chilli, Ladies Finger, Ridge Gourd, Cauliflower, Arhar, Bottle Gourd, Bitter Gourd, mixed cropping, etc.	0	100% of seed cost + vermi compost cost + ZBNF cost
4	Vermi Compost Pit making (brick structure of 10ft*3ft*2.5ft with thatched roof)	Rs.2000/- as family labour	Rs. 6000 as grant
5	NPM/ZBNF promotion (as per annexure G)		100%

* The maximum cost ceiling per Kg of seed / vermicompost is will be as per VRP & SEW policy

(Capacity Building Cost as per Annexure G)

Sl. No.	CAPACITY BUILDING COST	Calculation
1	Service Charge of Village Resource Person	As per approval in ILP
2	Community Monitoring Mechanism	As per VRP & SEW policy
3	Expert/Resource person/ trainer (to be booked as per trainee participants)	Upto Rs. 3000/- per day (Upto Rs. 2000/- per day for consultancy and upto Rs. 1000/- per day for travel, accommodation, etc)
4	Block MKSP launching workshop	Rs. 10/- per participants

14. Rate Chart for all the inputs (seed, vermi-compost, weeder, beehive, solar torch, home lighting system, solar lantern, etc.) will be finalized by a committee comprising DPM, Manager-Livelihoods, Manager-Finance, 2 BPMs, 2 Procurement Committee Members of Producers Company/CLF/VO/PG per block of all Blocks

15. The rate chart may be finalized twice a year (as the rates of all the inputs may changes because of diesel price or any other reason). In case of urgent requirement, the DPM may invite all members for a meeting to finalize rate chart.
16. The BPMs and their field team members will develop procurement schedules for all the inputs as per designed / approved intervention.
17. The expert VO procurement committee members may visit all the VOs to explain on the rate chart and procurement schedule. These VO procurement committee members will get Rs. 150/- per day apart from actual transportation cost. The expert VO procurement committee members can visit maximum up to 20 days a month. The break-up of Rs. 150/- is given below;

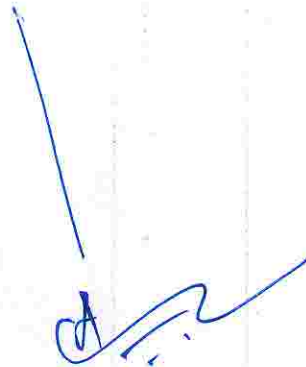
Service Charge of VO Procurement Committee Members	VO Charge	SHG Charge	CRP Service Charge
Rs. 150/-	Rs. 20/-	Rs. 10/-	Rs. 120/-

18. The rate chart should be available with all the VOs/PGs. There will be two components in the rate chart, which will have both fixed and variable components. The fixed component is cost of input and the variable component is cost of transportation & loading-unloading charges.
19. The input should be procured and reach SHG members 30 days before use / cropping season.
20. The procurement of inputs will be done by Producers' Company / CLF / VO/PG.
21. Kisan Days, Cluster Adhivesan and Cross Verification Mechanism will be conducted for each crop.
22. The Irrigation Support System comprising of a boring of up to 120 feet with submersible and a generator set/ Diesel pump as electricity is inadequate or unavailable in most of the villages. One Irrigation Support System will be created for 10 farmers, i.e., estimated to be Rs. 1,11,600/-. The amount may increase as the number of farmers increase. A Water User Association may be formed for governance of the community pump and charges will be collected on hourly basis.
23. For community shade net, it may be taken up by PG/VO as an income generation activity through nursery raising. VO/PG may develop mechanisms for the same. VRP can take role of entrepreneur also.
24. The weekly VRP meeting will be conducted at cluster level.
25. VRP registers will be used for each crop separately. The DPCU / BPIU will print the VRP registers and will be given to VRPs through BPIU & / or VO/PG.
26. The service charges for CRP drive for ZBNF promotion will be Rs. 150/- per day for within block and Rs. 230/- per day for outside block apart from actual transportation cost. In this CRP drive, 2 CRPs can visit to other villages for demonstration & application of ZBNF. The break-up of Rs. 150/- & Rs. 230/- is given below;

Service Charge of VO Procurement Committee Members	VO Charge	SHG Charge	CRP Service Charge
Rs. 150/- (within block)	Rs. 20/-	Rs. 10/-	Rs. 120/-
Rs. 230/- (outside block)	Rs. 20/-	Rs. 10/-	Rs. 200/- (including Rs. 80/- for fooding)



27. The SHG Household wise data base on ILP will be developed by BPIU and timely data will be updated for every new crop or intervention. The format is attached in Annexure – H
28. A Block launching workshop will be organized in all the MKSP blocks. This launching workshop will be organized in one of the villages of MKSP blocks comprising 500 SHG members (who do farming as per ILP). The maximum budget ceiling for the launching workshop is Rs. 40000/-. The expenditure may be booked under training of SHG members. In this MKSP launching workshop, the block & district officials of agriculture, horticulture, ATMA, KVK will be invited to participate and contribute in the future course of action during the intervention.
29. Public Disclosure: During this MKSP related intervention; Mahila Kisan Sashaktikaran Pariyojana (MKSP) should be reflected (printed & displayed) in all the banners, wall writing, etc. (if a training, workshop, crop demonstration, etc.) conducted in the MKSP blocks. MKSP logo has to be displayed in all flex, banner, board with beneficiary details on VO/PG. Also, MKSP details are to be shared in gram shabha of respective village. MKSP logo and public disclosure guidelines are provided in Annexure F & G.
30. The VRP & SEW service charge for different MKSP interventions is as per Village Resource Person and Skilled Extension Worker Policy.
31. Under MKSP; the MoRD through NIRD requests the CRPs / VRPs (best farming SHG members), PRPs (Project Resource Persons) / Manager Livelihoods / Block Project Managers and Experts (SPM / PM – Livelihoods) to visit the project locations of different organizations in different states to conduct the field and organization assessment. In this regard, the financial norms for expert, PRP/CRP for conducting field appraisal is given in Annexure-F.
32. The DPCU will submit the MKSP progress report (both physical and financial) on a monthly basis to SPMU on or before the 7th working day of the next month in the prescribed format as attached in the Annexure A, B, C & D. At the same time a detailed list of farmers



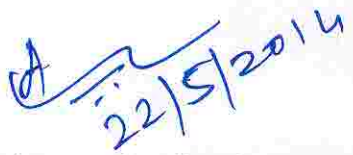
33. Accountability of all the DPCU & BPIU team members are as follows;

Task & Output	Primary Accountable Person	Secondary Accountable Person
VRP Service Charge (Timely Payment)	Block Project Manager	Community Coordinator
SEW Development	Livelihoods Specialist	Manager Livelihoods
SEW (Timely Payment)	Block Project Manager	Area Coordinator
CVM (Timely arranged & Payment)	Block Project Manager	Manager Livelihoods
Resource Persons	District Project Manager	Manager Livelihoods
Training Programme	Manager Livelihoods	Training Manager
Timely Funds Transfer	District Project Manager	Manager Finance
UC submission	Block Project Manager	Accountant
Kisan Days	Community Coordinator	Block Project Manager
Cluster Adhibesan	Area Coordinator	Block Project Manager
Rate Chart Finalization	District Project Manager	Manager Finance, Manager Livelihoods
Reaching Rate Chart in BPIU	District Project Manager	Block Project Manager
Input procurement for any intervention (at least 30 days before)	Block Project Manager	Livelihoods Specialist
Small Scale MIS	Block Project Manager	SPM Livelihoods
MKSP Monthly Reporting	State Project Manager-LH & YP-Sustainable Agriculture	District Project Manager
Public Disclosure	Communication Manager	SPM- Communication
Financial Reporting	District Project Manager	Chief Finance Officer

34. **Accounting Arrangement:** BRLPS has to maintain records in accordance with appropriate and accepted accounting practices reflecting its operations and utilization of grants. BRLPS will maintain separate book of accounts for the MKSP projects for the purpose of auditing. Hence separate cash book (double column) / cheque book / advance register will be maintained. Separate company will be created in Tally with suggested chart of accounts for reporting purpose in prescribed format and verification by MoRD / NIRD team during field visit.
35. **Banking Arrangement:** BRLPS has to open and maintain a separate bank account of the project for implementation of MKSP. Hence separate bank account will be opened at DPCU level.
36. **Audit Arrangement:** BRLPS has to get the expenditure incurred from the grant audited by the external or Statutory auditors will furnish to NIRD at the end of each financial year. A certificate to the effect that the accounts have been audited and the grant has been spent on the objects for which it was meant, save as otherwise provided in the agreement". Hence internal auditor of BRLPS and Statutory auditor of BRLPS will be facilitated for the audit of MKSP books of records.

37. **Financial Achievement:** Financial achievement will be reported in prescribed format, hence chart of accounts will be created as per head of expenditure mentioned in format and Annexure C by districts. It has to be complied by state finance team in format provided in Annexure H.
38. **A certificate** from the implementing / coordinating agency that the project is being implemented as per the approved project proposal, hence DPCU has to ensure this with certificate.

Encl.: As Above


(Arvind Kumar Chaudhary)
Chief Executive Officer
-cum-
State Mission Director

For Distribution:

1. Addl CEO/CFO/OSD/AO/FO/PS.
2. All SPMs/PMs
3. DPMs/Incharge, Thematic Managers/ Incharge – DFM, Livelihoods, Communication, M&E, YPs (BRLPS & KOSI)
4. BPMs/Incharge, LHS (MKSP Blocks)
5. Concerned file
6. IT Section

ANNEXURE A- Quarterly Reporting Format

	Parameters	UoM(Unit of measurement) examples given	Cumulative Target upto the end of previous quarters since inception of project (A')	Progress upto previous reporting period (Up to end of previous quarter since inception of project) (A)	% target achievement till the previous quarter end, since inception	Target for the current quarter (B')	Current Period (progress for the reporting or current quarter) (B)	% target achievement in the current quarter	Cumulative target till the end of reporting/ currently ended quarter (A'+B')	Progress Up to end of reporting period (cumulative till the end of reporting/ currently ended quarter) (A)+(B)	% achievement of the target $[(A+B/A'+B')*100]$
1.Outreach											
1.1	No. of Mahila Kisan covered (Castewise): Please give total no. here and the break up below	No.			#DIV/0!			#DIV/0!			#DIV/0!
1.1.1	ST				#DIV/0!			#DIV/0!			#DIV/0!
1.1.2	SC				#DIV/0!			#DIV/0!			#DIV/0!
1.1.3	OBC				#DIV/0!			#DIV/0!			#DIV/0!
1.1.4	Minorities				#DIV/0!			#DIV/0!			#DIV/0!
1.2	No. of women farmers trained on atleast one activity covered under MKSP(Castewise): Please Provide total no. and breakup as mentioned below	No.			#DIV/0!			#DIV/0!			#DIV/0!
1.2.1	<i>ST</i>				#DIV/0!			#DIV/0!			#DIV/0!
1.2.2	<i>SC</i>				#DIV/0!			#DIV/0!			#DIV/0!
1.2.3	<i>OBCs</i>				#DIV/0!			#DIV/0!			#DIV/0!
1.2.4	<i>Minorities</i>				#DIV/0!			#DIV/0!			#DIV/0!

1.3	No. of women farmers within SHGs trained in at least one of the activities covered. Give Total No. (Provide Breakup in the annexure)	No.			#DIV/0!			#DIV/0!			#DIV/0!
1.3.1	Sustainable Agriculture				#DIV/0!			#DIV/0!			#DIV/0!
1.3.2	NTFP activity				#DIV/0!			#DIV/0!			#DIV/0!
1.3.3	Livestock activity				#DIV/0!			#DIV/0!			#DIV/0!
1.4	Interventions at the level of Community Institutions (Please provide data in the manner mentioned below)				#DIV/0!			#DIV/0!			#DIV/0!
1.4.4	No. of SHGs covered				#DIV/0!			#DIV/0!			#DIV/0!
1.4.5	No. of Village level Federations covered				#DIV/0!			#DIV/0!			#DIV/0!
1.4.6	No. of Cluster Level/Block level Federations covered				#DIV/0!			#DIV/0!			#DIV/0!
1.4.7	% of the SHGs intervened covered	%			#DIV/0!	#REF!	#REF!				#DIV/0!
1.5	Livelihood groups: Please give the total no. of Livelihood groups formed and the breakup in the manner mentioned below	No.			#DIV/0!			#DIV/0!			#DIV/0!
1.5.1	Number of village level Producers'/Collectors' Groups formed				#DIV/0!			#DIV/0!			#DIV/0!
1.5.3	Number of Producer Organisations registered (Give the details with Year of Registration in annexure)				#DIV/0!			#DIV/0!			#DIV/0!
1.5.4	Number of SHG members who are part of Producer's/Collector's groups (Please don't double count members)				#DIV/0!			#DIV/0!			#DIV/0!
1.5	Geographical coverage: Please provide the details in the manner mentioned below	No.						#DIV/0!			#DIV/0!
1.5.1	Revenue Villages				#DIV/0!			#DIV/0!			#DIV/0!
1.5.2	No. of Gram Panchayats				#DIV/0!			#DIV/0!			#DIV/0!
1.5.3	Number of Blocks				#DIV/0!			#DIV/0!			#DIV/0!
1.5.4	Number of Districts				#DIV/0!			#DIV/0!			#DIV/0!

1.6	Total Agricultural area of Women Farmers in the area of operations (Net cropped area): Please give the total area and the breakup as mentioned below	acre			#DIV/0!			#DIV/0!			#DIV/0!
1.6.1	Net cropped area in acres under Sustainable Agriculture of MKSP owned by Mahila Kisan				#DIV/0!			#DIV/0!			#DIV/0!
1.6.2	Total agricultural land under Share cropping / lease by the Women Farmers covered under MKSP				#DIV/0!			#DIV/0!			#DIV/0!
1.6.3	Total irrigated area out of the total agricultural area of Women Farmers in the area of operations of PIA under MKSP				#DIV/0!			#DIV/0!			#DIV/0!
2. Input:											
2.1	Capacity building: Please provide the informations in the manner mentioned below										
2.1.1	No. of training modules developed for Mahila Kisan	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.1.2	No. of Training modules developed for Community Resource Persons	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.1.3	No. of training modules developed for Community Para Professionals	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.1.4	No. of days of Capacity building of Mahila Kisan	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.1.5	No. of days of Capacity building of Community Para Professionals	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.1.6	No. of days of Capacity Building of Community Resource persons	No.			#DIV/0!			#DIV/0!			#DIV/0!
2.2	Finances Leveraged- Breakup source wise (Rs. Lakhs): Please provide the break up in the manner mentioned below										
2.2.1	Credit leveraged from SHG Federations- Both Village Level and Cluster/Block Levels				#DIV/0!			#DIV/0!			#DIV/0!
2.2.2	Credit leveraged from Banks				#DIV/0!			#DIV/0!			#DIV/0!
2.2.3	Funds leveraged from other govt. programs (MGNREGA/RKVY etc)				#DIV/0!			#DIV/0!			#DIV/0!

2.4	"Infrastructure & Marketing Fund" for MKSP Funding used as : (Rs. Lakh): Please provide the total fund here utilized and the break up of the funds as mentioned below				#DIV/0!			#DIV/0!			#DIV/0!
2.4.1	capital investment for common infrastructure/CFC				#DIV/0!			#DIV/0!			#DIV/0!
2.4.2	Capacity building of CRP				#DIV/0!			#DIV/0!			#DIV/0!
2.4.3	Capacity building of Community Para Professionals				#DIV/0!			#DIV/0!			#DIV/0!
2.4.4	Capacity building of target women farmers				#DIV/0!			#DIV/0!			#DIV/0!
2.5	Physical Assets Created through leveraged funds (to be defined by PIA as provided in Profile): Please define the physical assets created and the value of investment against each of the assets										
2.5.1	Asset 1				#DIV/0!			#DIV/0!			#DIV/0!
2.5.2	Asset 2				#DIV/0!			#DIV/0!			#DIV/0!
2.5.3	Asset 3				#DIV/0!			#DIV/0!			#DIV/0!
2.5.4	Asset 4				#DIV/0!			#DIV/0!			#DIV/0!
2.5.5	Asset 5				#DIV/0!			#DIV/0!			#DIV/0!
					#DIV/0!			#DIV/0!			#DIV/0!
					#DIV/0!			#DIV/0!			#DIV/0!
3. Output	<i>Please provide informations in the manner mentioned below, along with the relevant evidences in the annexure</i>										
3.1	Incremental increase in crop output for the Women Farmers covered under MKSP	Qtls.			#DIV/0!			#DIV/0!			#DIV/0!
3.2	Incremental increase in NTFP collection for Women Farmers covered under MKSP	Qtls.			#DIV/0!			#DIV/0!			#DIV/0!
3.3	Incremental increase in revenue generation for Women Farmers covered by MKSP under sustainable agriculture	Rs. Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.4	Incremental increase in revenue generation for Women Farmers covered by MKSP under NTFP activities	Rs. Lakhs			#DIV/0!			#DIV/0!			#DIV/0!

3.5	Incremental increase in revenue generation for Women Farmers covered by MKSP under Livestock activities	Rs. Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.6	Gross incremental revenue generation for the livelihood interventions in the area covered	Rs. Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.7	Gross incremental revenue generation from the Livelihood interventions per Women Farmer covered	Rs. Lakhs			#DIV/0!		#DIV/0!	#DIV/0!			#DIV/0!
3.8	Benchmark productivity level Per acre	Qtls.			#DIV/0!			#DIV/0!			#DIV/0!
3.9	No. of families meeting benchmark yield for crops grown under SA practices	No.			#DIV/0!			#DIV/0!			#DIV/0!
3.2	<i>Proportion of Families having Income Range from intervention under MKSP: Please provide information in the manner mentioned below</i>										
3.2.1	< Rs.7500				#DIV/0!			#DIV/0!			#DIV/0!
3.2.2	Rs 7501-10000				#DIV/0!			#DIV/0!			#DIV/0!
3.2.3	Rs.10001-15000				#DIV/0!			#DIV/0!			#DIV/0!
3.2.4	more than Rs.15000				#DIV/0!			#DIV/0!			#DIV/0!
3.3	Average additional foodgrains per family										
3.3.1	Food Sufficiency										
3.3.1.1	less than 6 months				#DIV/0!			#DIV/0!			#DIV/0!
3.3.1.2	7-9 months				#DIV/0!			#DIV/0!			#DIV/0!
3.3.1.3	9-12 month				#DIV/0!			#DIV/0!			#DIV/0!
3.3.1.4	> 12 months				#DIV/0!			#DIV/0!			#DIV/0!
3.4	Social Capital Development										
3.4.1	<i>Community Resources Persons (Women CRPs only) trained in Sustainable agriculture/NTFP/Livestock practices: Please provide the total no. here and the breakup under each subhead in the annexure</i>	no.			#DIV/0!			#DIV/0!			#DIV/0!
3.4.2	Community Para Professionals: Please provide the informations in the manner mentioned below				#DIV/0!			#DIV/0!			#DIV/0!

3.4.2.1	<i>Women</i>				#DIV/0!			#DIV/0!			#DIV/0!
3.4.2.2	<i>Men</i>				#DIV/0!			#DIV/0!			#DIV/0!
3.5	Marketing initiatives: Please provide the informations in the manner mentioned below and relevant evidence in the annexure										
3.5.1	Gross incremental revenue generation from all the crops/products marketed collectively	Rs. lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.5.2	Gross Incremental benefit per Women members involved in collective marketing	Rs Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.5.3	Net returns to the Producer Organizations from Collective marketing	Rs Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.5.4	Net returns to the Producer Organizations from Value addition	Rs Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
3.5.5	No. of women/men involved in Value addition by the Producers' organizations/NTFP collectives/Livestock related collectives	No.			#DIV/0!			#DIV/0!			#DIV/0!
3.5.6	Mandays/Womendays of work created as a result of value addition activity	No. of days			#DIV/0!			#DIV/0!			#DIV/0!
3.5.7	Total amount of wages paid to the workers involved in Value addition activity	Rs Lakhs			#DIV/0!			#DIV/0!			#DIV/0!
	No. of Value chain studies completed	Nos.									

ANNEXURE B –MKSP block MPPR

Block Distirct: **No. of Katta in one acre**

Reporting period: FROM

TO:

(mention the quarter period)

Yellow coloumns are not to be filled

No. of VRPs	<input type="text"/>	No. of PGs on Agriculture	<input type="text"/>	No. of PG on dairy	<input type="text"/>
No. of SEW	<input type="text"/>	No. of trainings to PG	<input type="text"/>	No. of trainings	<input type="text"/>
Total number of SHG members under PG fold			<input type="text"/>		
Total Number of SHGs in block			<input type="text"/>		
Total number of SHG members in blocks			<input type="text"/>		

Sl. No.	Activities	No. of SHG Members	SC	ST	EBC	BC	Gen	Land less	Land holder	Base Yield Per Kattha (kg/kattha)	Base Yield Per Acre (kg/kattha)
A	AGRICULTURE INPUT SUPPORT COST										
1	System of Rice Intensification										
2	System of Wheat Intensification										
3	System of Root Intensification in Rapeseed										
4	System of Root Intensification in Green Gram										
5	System of Root Intensification in Tomato										
6	System of Root Intensification in Brinjal										
7	System of Root Intensification in Chillli										
8	System of Root Intensification in Ladies Finger										
9	System of Root Intensification in Ridge Gourd										
10	System of Root Intensification in Cauliflower										
11	Arhar in Bunds										
12	Machan Bidhi Bottle Gourd										
13	Machan Bidhi Bitter Gourd										
14	Vermi Compost Pit making										
15	Natural Farming / NPM promotion										
16	No. of NPM/ZBNF shops opened										

17	(Any other)													
----	---------------	--	--	--	--	--	--	--	--	--	--	--	--	--

Current Yield per Kattha (in kg)	Area under cultivation (in Khattha)	Current Yield per Acre	Total Production (Quintal/acre)	Nos. of SHG members trained	Amount of community contribution in Rs.	Nos. of Best Practicing Farmers	Nos. of VRPs trained	Amount spent on VRP training (in Rs)	VRP Service Charge Amount paid in Rs.	No. of VRP Trainings by LS	No. of Tranings by VRP to SHG member	Total Input Expenditure in Rs.	Nos. of Kisan Days organized	Amount spent on Kisan Days (in Rs)	Nos. of Cluster Adhivesan organized
		0	0												
		0	0												
		0	0												
		0	0												
		0	0												
		0	0												
		0	0												
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		0	0												
		0	0												
		0	0												
		0	0												

Amount spent on Cluster Adhibesa n(in Rs.)	Nos. of Field Staffs Trained	Amount of Expenditure on field staff	No. of exposures organised	Expenditure on Exposure (in Rs.)	Nos. of Cono Weeder Purchase d	Amount Spent on Cono Weeder (in Rs.)	Number of Digital green videos screened on particular crop	Nos. of Diesel Pump installed	Amount Spent on Diesel Pump (in Rs.)	Nos. of Boring done	Amount spent on Boring (in Rs.)	Any other Expenditure (Mention the head)	Amount of Expenditure for other expenses (in Rs.)	No. of Cross Verification Mechanism (CVM) organised	Amount of expenditure on CVM (in Rs.)	Total MKSP Expenditure (in Rs.)
																0
																0
																0
																0
																0
																0
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																0
																0
																0

ANNEXURE C – Financial Reporting format

Budget Head					Total available funds- as per the budget approval for the given year	Total expenditure till the end of previous reporting quarter	Expenditure as % of total available funds- till the end of previous reporting period	Opening balance for the given reporting period	Expenditure in the current quarter	Expenditure as % of opening balance for the quarter	Balance unutilized funds at the end of reporting quarter	Unutilized funds as % of total available funds- approved for the year	
Program Investment-1.1	1.1.1 Capacity Building of CBO's	1.1.1.	1.1.1.1 Community/ Cadre Training & review	Training of SHG members									
				Training of Skilled Extension Workers									
				Training of Village Resource Persons									
				Review of Community Cadre									
		1.1.1.2 Meeting, Workshops etc.	Cluster Adhiveshan										
			Kisan Days										
			Community Monitoring Mechanism(CVM)										
			Weekly/ Fortnightly VRP meeting										
	1.1.2 Salary, Remuneration & Honararium	1.1.2	1.1.2.1 Honararium to Community Cadre including TA/DA	Service Charge of Skilled Extension Workers									
				Service Charge of Village Resource Persons									

				Honorarium to Community Resource Persons									
	1.1.3 Capacity Building of Project Staff	1.1.3	1.1.3.1 Training/Exposure to Project Staff	Training of Project Staff									
	1.1.4 IEC	1.1.4	1.1.4.1 Information, Education & Communication	Training Material Development									
	1.1.5 Review & Workshop of Staff & Partners	1.1.5	1.1.5.1 Review & Workshop of Staff & Partners	Block Level Workshop									
District Level Workshop													
State Level Workshop													
1.2 PIA Organizational Overheads	1.2.1 Hiring of Short Term Consultants	1.2.1	1.2.1.1 Hiring of Short Term Consultants	Hiring of Short Term Consultants									
1.3 Operational Expenses	1.3.1 Operational Expenditure	1.3.1	1.3.1.1 Administrative Expenditure	Other Operating Expenditure									
Subtotal													
Component II- Community Investment Fund													

Project Implementation Cost 2.1	2.1.1 Agriculture Intervention	2.1.1	2.1.1.1 Agriculture Intervention	Procurement of Input (Seed, Vermi Compost, Input cost support, Sac Farming/ Landless Kitchen Garden, Demonstration plot support, shade net nursery, plug tray nursery etc.)								
				Irrigation System (Solar/ Drip)								
				Seed Dibblers/ Drill/Drum Seeder								
				SRI-Weeder								
				SWI-Weeders								
				Vermicompost Pit								
				ZBNF adoption support								
Grand Total												

(ANNEXURE-D)

Financial Norms for MKSP Field Appraisal approved by MoRD

Particulars	Expert	PRP/CRP
Honorarium	Rs. 2000/- per day (excluding journey period)	Rs. 1000/- per day (excluding journey period)
Report Writing Charges	Rs. 1000/-	N.A
Travel		
Journey	Economy class (air travel) / AC II Tier (train travel)	upto AC II Tier / (on actuals)
Local Travel (residence/halt to airport / railway station)	Rs. 500/- to and fro each journey	Rs. 300/- to and fro for each journey
DA		
Normal	upto Rs. 1200/- (on actuals)	upto Rs. 800/- per day (on actuals)
Forced stay	upto Rs. 1200/- (on actuals)	upto Rs. 800/- per day (on actuals)
Incidentals		
upto 500kms	Rs. 300/-	Rs. 200/-
501 kms to 1000 kms	Rs. 600/-	Rs. 400/-
above 1000kms	Rs. 900/-	Rs. 600/-
Contingency	Rs. 500/- per district	Rs. 300/- per district

ANNEXURE E
UNIT COST DETAILS

Sl. N	Activity Details	Unit cost per acre (in INR)	Remarks/ Details
A	AGRICULTURE INPUT SUPPORT COST		All SCI crops will have 200 kg per acre vermicompost@Rs.6/kg incorporated along with seed cost. Rest is seed cost.
1	System of Rice Intensification	1510	
2	System of Wheat Intensification	1810	
3	System of Root Intensification in Rapeseed/ Mustard	1280	
4	System of Root Intensification in Green Gram	2200	
5	System of Root Intensification in Tomato	3900	
6	System of Root Intensification in Brinjal	1900	
7	System of Root Intensification in Chilli	4200	
8	System of Root Intensification in Ladies Finger	13200	
9	System of Root Intensification in Ridge Gourd/ spongegourd (□□□□□/□□□□□)	1600	
10	System of Root Intensification in Cauliflower/ Cabbage	8700	
11	System of Root Intensification in Arhar	1500	
12	Pandal/Machan Bottle Gourd (per kaththa)	1899	
13	Pandal/Machan Bitter Gourd (per kaththa)	1749	
14	Vermi Compost Pit making	8000	Rs. 8000 is cost of vermicompost pit brick structure of 10ft*3ft*2.5* with thatched roof. Rs. 6000 as project contribution for material and earthwork cost, Rs.2000 as community contribution (labour of household)
15	Kitchen Garden/ Sac Farming	50	
16	Natural Farming / NPM promotion	0	
16.a	<i>NPM application cost (per kaththa)</i>	150	ZBNF/ NPM ingredients application
16.b	<i>Pheromone trap support (1 per kaththa)</i>	150	Phermomne trap & lure for 2 seasons. The trap has to be returned to VO/PG after use.
16.c	<i>Yellow/white Sticky trap</i>	40	2 per kaththa
17	SRI - Cono Weeder (CW)	1500	One cono weeder per 10 farmers
18	SWI - Cono Weeder (CW)	1600	
19	Irrigation Support (IS)	111600	The Irrigation Support System comprising upto 120 feet boring with submersible and a generator set/ diesel engine as electricity is inadequate or unavailable in most of the villages.
20	Shade net nursery (Bamboo structure of 25 mt sq)	Rs. 400/mt sq	One shade net nursery can be indicatively of 25 mt sq
21	Plug tray nursery	40	One plug tray nursery with 100 plugholes
22	Seed Drill/ Dibbler	7000	One Seed drill/dibbler per 20 farmers
23	Demonstration plot input support	4000	As per VRP & SEW policy with a display board
B	CAPACITY BUILDING COST		
24	Service Charge of Village Resource Person	As per VRP &	

		SEW policy	
25	Weekly Village Resource Person Meeting Cost	Rs. 50 per VRP	
26	Kisan Days in Villages	Rs. 2500 per Kisan Day	
27	Cluster Adhivesan in clusters	Rs. 6000 per Cluster Adhiveshan	
28	Training of Village Resource Persons	Residential training - Rs 500/- per day per participant Non residential - Rs.200 per day per participant + Travel expenses on actuals	
29	Training of SHG Members	Rs. 150 per participant per day (inclusive of travel)	
30	Training Material Development – Lumpsum		
31	Community Monitoring Mechanism	As per VRP & SEW policy Annexure 10	
32	Training of Field Staffs	Rs. 350 per participant per day (non residential) Rs. 750 per participant per day (residential)	
33	Hiring of Short term Consultants / Agency (different levels)	one consultant per 20 villages on Rs.25000 per month	

ANNEXURE F - MKSP Budget Heads

Budget Head	Sub Head	Budget Line	Accounts Head	Particulars	Unit Cost
Component I-Community Institution Development					
Program Investment-1.1	1.1.1 Capacity Building of CBO's	1.1.1.	1.1.1.1 Community/ Cadre Training & review	Training of SHG members	maximum @Rs.150 per participant per day
				Training of Skilled Extension Workers	maximum @Rs.500 per participant per day
				Training of Village Resource Persons	maximum @Rs.500 per participant per day
				Review of Community Cadre	maximum @Rs.120 per participant per day
			1.1.1.2 Meeting, Workshops etc.	Cluster Adhiveshan	Rs. 6000 per cluster adhiveshan
				Kisan Days	Rs.2500 per Kisan day
				Community Monitoring Mechanism(CVM)	As per Policy paper on VRP & SEW policy Annexure 10
					Public disclosure Dsipaly board, charts, flex, public display etc regarding MKSP
				Weekly/ Fortnightly VRP meeting	@Rs.50 per VRP per meeting
				1.1.2	1.1.2.1 Honararium to Community Cadre including TA/DA
	Service Charge of Village Resource Persons	As per VRP Guidelines			
	Honararium to Community Resource Persons	As per VRP & SEW guidelines + MKSP guidelines			
	1.1.3	1.1.3.1	Training/Exposure to Project Staff	Training of Project Staff	Training: Rs. 350 per participant per day (non residential), Rs. 750 per participant per day (residential)
	1.1.4	1.1.4.1	Information, Education & Communication	Training Material Development	Lump Sum
	1.1.5	1.1.5.1	Review & Workshop of Staff & Partners	Block Level Workshop	Lump Sum
				District Level Workshop	Lump Sum
				State Level Workshop	Lump Sum

1.3	Organizational Overhead	1.2.1	Hiring of Short Term Consultants	1.2.1	1.2.1.1 Hiring of Short Term Consultants	Hiring of Short Term Consultants	Lump Sum
1.3	Operational Expenses	1.3.1	Operational Expenditure	1.3.1	1.3.1.1 Administrative Expenditure	Other Operating Expenditure	Lump Sum
Component II- Community Investment Fund							
Project Implementation Cost 2.1	2.1.1 Agriculture Intervention	2.1.1	2.1.1.1 Agriculture Intervention	Procurement of Input (Seed, Vermi Compost, Input cost support, Sac Farming/ Landless Kitchen Garden, Demonstration plot support, shade net nursery, plug tray nursery etc.)			As per Annexure E of MKSP guidelines
				Irrigation System (Solar/ Drip)			Maximum of Rs.11160 per beneficiary (may increase in proportion to number of beneficiaries)
				Seed Dibblers/ Drill/Drum Seeder			@Rs. 7000/unit
				SRI-Weeder			@Rs.1500 per unit
				SWI-Weeders			@Rs. 1600 per unit
				Vermicompost Pit			As per MKSP guidelines
				ZBNF adoption support			Yellow sticky traps - Maximum of @Rs.40/per trap Pheromone trap- Maximum of @Rs.150 per pheromone trap ZBNF Ingredients-@Rs. 150 per kaththa

**ANNEXURE F contd.
PUBLIC DISCLOSURE – MKSP LOGO**



Colour characteristics : MKSP logo

Left curve: green

Women sitting: black

Right curve: Burnt Orange

K in MKSP: Green

MSP in MKSP: Burnt Orange

ANNEXURE G

Public Disclosure of Information (An Indicative list)

	Static Information +	Dynamic Information
Village Level Wall writings/boards	Mahila kisan Sashaktikaran Pariyojana <Name of Project> <Name of PIA implementing the project> <Project period> No.of Mahila kisan selected for project: Name of CRP working in the village: Name of para-professional working for MKSP: Address of nearest Field Office: Crucial Interventions under MKSP Name & Phone number of officer handling grievances :	No.of trainings: Y1, Y2, Y3 List CBOs involved List Physical assets (and Numbers) procured: Total Expenditure Years-Y1,Y2,Y3
Gram Sabha	Method of selection of beneficiaries List of SHGs List of mahila kisan under MKSP Interventions under MKSP Name of CRP, Para-professional Benefits to mahila kisan	Every 6-months: What trainings are imparted in the village? List of CBOs formed by PIA in the village. Mahila-kisan -wise assets provided under project Progress: Mahila kisan practicing sustainable agriculture
Village level record	SHG wise: Details of each mahila kisan- age- caste-voter ID- extent of land etc	Trainings conducted- Name of training- subject-Name of Resource person-training dates- attendance of each mahila kisan Periodic Follow-Up of SA practices by each mahila kisan CBO Records: minutes book, cash book, financial statements
Panchayat Office Records	MoU List of mahila kisan under MKSP	Details of Assets provided under MKSP
Field Office Wall writings/boards (Office closest to MKSP villages)	Mahila kisan Sashaktikaran Pariyojana <Name of Project> <Project period> <Field Office Name> List the villages served by the field office: No.of Mahila kisan selected for project under field office: No.of of CRP working in the village: Names of para-professional working for MKSP: Crucial Interventions under MKSP: Name & Phone number of officer handling grievances :	No.of trainings under field office: Y1, Y2, Y3 List CBOs involved in MKSP List Physical assets (and Numbers) procured: Total Expenditure of Field Office Years- Y1,Y2,Y3

Annexure H
Quarterly Financial Report Compilation by SPMU team

DISTRICT NAME		For the reporting Quarter
Name of MKSP blocks		From To

Sl.No	Budget Heads	Total available funds- as per the budget approval for the given year	Total expenditure till the end of previous reporting quarter	Expenditure as % of total available funds- till the end of previous reporting period	Opening balance for the given reporting period	Expenditure in the current quarter	Expenditure as % of opening balance for the quarter	Balance unutilized funds at the end of reporting quarter	Unutilized funds as % of total available funds- approved for the year
1	<i>Project Inception</i>	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
1.1	MKSP Block Launch Workshop						#DIV/0!	0	#DIV/0!
1.5	Other (Specify)						#DIV/0!		
1.6						#DIV/0!		
2	<i>Institution Building</i>	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
2.1	Mobilisation & Promotion of producer groups						#DIV/0!		#DIV/0!
2.3	Management support to producer federation						#DIV/0!		#DIV/0!
2.4	Other (Specify)						#DIV/0!		
2.5						#DIV/0!		
3	<i>Capacity Building</i>	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
3.1	Training module development : Print						#DIV/0!		#DIV/0!
3.2	Training module development : audio-visual						#DIV/0!		#DIV/0!
3.3	Training equipment & material						#DIV/0!		#DIV/0!
3.4	Training to CRP						#DIV/0!		#DIV/0!

3.5	Trainings to para-professionals						#DIV/0!		#DIV/0!
3.6	Training to SHG members/PGs						#DIV/0!		#DIV/0!
3.7	Exposure visits of to agri best practices						#DIV/0!		#DIV/0!
3.8	Exposure visits of CRP to immersion sites						#DIV/0!		#DIV/0!
3.9	Exposure visit of VRP/SEW to immersion sites						#DIV/0!		#DIV/0!
3.10	Exposure visit of Community to immersion sites						#DIV/0!		#DIV/0!
3.11	Service charge to agri-expert (external expert hired under MKSP)						#DIV/0!		#DIV/0!
3.12	Service charge to VRP (Excluding the resource fee received by them as trainers)						#DIV/0!		#DIV/0!
3.13	Service charge to SEW (Excluding the resource fee received by them as trainers)						#DIV/0!		#DIV/0!
3.14	Other (Specify)						#DIV/0!		
3.15						#DIV/0!		
4.00	Community Investment Support	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
4.1	Community Infrastructure						#DIV/0!		#DIV/0!
4.2	Inputs to the mahila kisan (grant/subsidy/full loan) (Seed)						#DIV/0!		#DIV/0!

4.3	Inputs to the mahila kisan (grant/subsidy/full loan) (vermi compost)						#DIV/0!		#DIV/0!
4.4	Inputs to the mahila kisan (grant/subsidy/full loan) (any other)						#DIV/0!		#DIV/0!
4.5	Demonstration to mahila kisan (seed, manure other inputs)						#DIV/0!		#DIV/0!
4.6	Demonstration support in agri tools equipments, technology,						#DIV/0!		#DIV/0!
4.7	FFS & demonstration						#DIV/0!		#DIV/0!
4.8	Expenditure on irrigation support						#DIV/0!		
4.9	Other (Specify)						#DIV/0!		
5	Knowledge Management	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
5.1	Participation in review/meets						#DIV/0!		#DIV/0!
5.2	Other (Specify)						#DIV/0!		
6	Monitoring & Evaluation	0	0	#DIV/0!	0	0	#DIV/0!	0	#DIV/0!
6.4	Public information disclosure						#DIV/0!		#DIV/0!
6.5	Cross verification mechanism						#DIV/0!		#DIV/0!
6.6	Other (Specify)						#DIV/0!		
6.7						#DIV/0!		
8	Grand Total	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!